

MARGIN CALL POLICY

1. Once a call is issued, the client must immediately declare his/her intention to either meet the call by funding or offset his/her position.
2. If the client elects to meet the call by funding, he/she has to deposit funds to ADMIS HK account before the closing hour of HSBC at 4:30pm HKT. Margin calls can only be met by wire transfer or Banker's Draft. Personal cheques will not meet a call. If call is issued during U.S. market hours, client has one hour after the banks open the next day to meet the call. Even if client agrees to meet the call, debit stops may be entered at the discretion of the Chief Dealer. Debit stops must be entered in any case for long Stock Index futures positions.
3. If the client elects to meet the call by offsetting, he/she must do so immediately. At the discretion of the Chief Dealer, and depending on position size and market conditions, ADMIS HK may accept a STOP O/C/O MOC order in markets where such an order is accepted by the floor broker.

NO THIRD PARTY PAYMENT POLICY

1. All fund transfer has to be made between ADMIS HK and the bank account(s) owned solely under the client's name.
2. For any request to make payment to or receive payment from a third party other than the account holder(s), a written request should be obtained and approved by Management under special circumstances.

ELECTRONIC STATEMENT POLICY

1. The client will not receive any physical statements. Statements will be sent to the client according to the e-mail address(es) which is / are listed in the client agreement. For proper delivery, the client should inform the correct/updated or changed e-mail address(es) to ADMIS HK.
2. The client agrees to hold ADMIS HK harmless against all liabilities arising out of any e-mail services interruption or delay that involves any of the parties during the transmission process. And the client agrees ADMIS HK reserves the right to discontinue the services any time without notice.

CHANGE OF BENEFICIARY BANK ACCOUNTS

Any change of beneficiary bank accounts (either for the purpose of giving one-off or on-going withdrawn instruction) must be supported by an original written letter/change of personal particulars form accompanied by a copy of the bank statement.

PRIVACY POLICY STATEMENT

1. Respecting the privacy of personal information, the Privacy Policy has been established according to Hong Kong's Personal Data (Privacy) Ordinance to protect the client's personal information against unauthorised or accidental access. The client's personal information will not be disclosed to any third party, unless either the client's permission, or under a legal obligation or any other duty or rights. In accordance with the terms of the Personal Data (Privacy) Ordinance, the client has the right to access his/her information which is held by ADMIS HK upon request.
2. When the client applies for or maintain an account with ADMIS HK, ADMIS HK collects and holds personal information about the client for business and marketing purposes, such as evaluating the client's financial needs, processing requests and transactions, informing new products and/or services that may be of interest to the client, and providing market information or informing marketing activities.
3. ADMIS HK may from time to time transfer the client's information to a third party within or outside Hong Kong for different reasons including transactions processing and storage.

I acknowledge and agree of the above:

Signature

Account Name & Number

Date